

APPLICATION FOR EMPLOYMENT
ATLANTIC CITY RESCUE MISSION

Date: _____

Name: _____ Social Security Number: _____
(Last) (First) (Middle)

Present Address: _____ Home Telephone: _____
(No.) (Street)

_____ Work Telephone: _____
(City) (State) (Zip)

Many contact us out of a sincere desire to serve the Lord in any way they can be of service. Whatever your reason, we appreciate your interest in the ministry. To help us evaluate where you might be of service, it is desirable to have your complete background and work history. This will help us in placing you in a position which best meets your qualifications.

Salary Desired \$ _____

Position(s) Desired: _____ Date Available: _____ Minimum Need \$ _____

Available Full-time _____ Part-time _____ What days and hours _____

Previous Address _____ How Long _____
(No.) (Street) (City) (State) (Zip) (From) (To)

Have you been previously employed by us? Yes _____ No _____ If yes when? _____

Department/Position _____

List any friends or relatives working with us and you relationships _____

Who referred you to us? _____

Are you a U.S. citizen? _____: if not, state the document that allows you to legally work in the U.S. giving date and place of issuance. _____

PHYSICAL RECORD

(The following information is asked in concern for your safety. We will make all practical adjustments necessary to accommodate any physical limitations that you may have.)

Do you have the ability to perform the job applied for with or without reasonable accommodations?

Yes ____ No ____: If accommodations are necessary, please explain

Is there any activity outlined in the Job Description that you have been advised not to do? Yes ____ No ____

If yes, explain: _____

DRIVER'S LICENSE

Do you have a valid N.J. Drivers License? Yes _____ No _____ Expiration Date _____

Has your driver's license been suspended? Yes _____ No _____ If yes, explain _____

RECORD OF EMPLOYMENT
PRESENT OR

MOST RECENT EMPLOYER _____ Type of Business _____

Address _____ Telephone _____
(No.) (Street) (City) (State) (Zip)

Starting Date _____ Position _____ Weekly earnings \$ _____

Leaving Date _____ Position _____ Weekly earnings \$ _____

Briefly describe duties _____

Last immediate supervisor's name and title _____

What did you like best about this job? _____

What did you like least about this job? _____

Reason for leaving _____

LIST PRIOR EMPLOYERS BELOW

Employment		Company	Position	Last Month Income	Reason for Leaving
From	To				

Are you an ordained minister? _____: if yes, with what group or denomination? _____

List any special skills, licenses, and or qualifications that you have: _____

List any machines you can operate with proficiency, naming the machine and measure of skill,
for example, typing - _____ words per minute.
If you are computer literate, list programs you are familiar with:

Are you proficient in a foreign language? _____
If yes, name and indicate proficiency in reading, writing, and speaking. E EXCELLENT
Language _____ Read _____ Write _____ Speak _____ G GOOD
Language _____ Read _____ Write _____ Speak _____ F FAIR
Language _____ Read _____ Write _____ Speak _____ P POOR

EDUCATIONAL RECORD

School	From	To	Name	Location	Major	Degree
Grammar School						
High School						
College						
Graduate School						
Trade/Business						
Correspondence						

MILITARY SERVICE RECORD

Have you been in the Armed Forces? _____ Current Reserve Obligation _____

Nature of Duties _____

REFERENCES - Not Atlantic City Rescue Mission Employees or Relatives

Name	Phone	Occupation
Address		
Name	Phone	Occupation
Address		
Name	Phone	Occupation
Address		

OTHER INFORMATION (Conviction of a crime will not necessarily disqualify an applicant from employment with the Atlantic City Rescue Mission)

Have you ever been convicted of a felony? _____ If yes, describe in full _____

Are you currently serving a suspended sentence, on parole, or have other special court status?

The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. However, Section 702 of the Act permits the right of religious organizations to require adherence to its beliefs, practices and statement of faith. P.L. 90-202 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 65 years of age. Applicants may notify the Equal Employment Opportunity Commission or other appropriate agency if they believe they have been discriminated against.

What is your main talent or ability? _____

Is this also your main interest concerning employment? _____ If no, explain _____

Why do you desire to work for the Atlantic City Rescue Mission? _____

Do you use Drugs? _____ Alcohol? _____ Tobacco? _____

If in any degree, please comment _____

Thank you for completing this form and for your interest in us. Please take the space below to summarize any additional information which you may desire to better describe your qualifications to serve.

I hereby certify that the answers given and statements made in this application are true and correct. I hereby authorize all of my previous employers, doctors, or references named herein to furnish all information requested by you at any time concerning my personal character, health, habits, morals, criminal records or employment records, and to make an investigation through credit and other investigative agencies. Further I understand and agree that any employment which may be given me is for no definite period and may be terminated at any time, without cause, and with no prior notice being required. I further agree that if and when my employment is terminated, the company has the right to release any information concerning my employment including but not limited to my character, habits, ability and cause of separation and I release this employer from any and all liability concerning release of such information.

Date _____ Signature _____

Forward to: ATLANTIC CITY RESCUE MISSION
P.O. BOX 5358
ATLANTIC CITY, NJ 08404

DO NOT WRITE BELOW THIS LINE

Interviewed by _____ Date _____ Comments _____

Interviewed by _____ Date _____ Comments _____

Interviewed by _____ Date _____ Comments _____

Remarks: _____

PERSONAL TESTIMONY

(Please write out the history of your relationship with Jesus Christ and how he currently relates to your life and your application to the Atlantic City Rescue Mission.)

Please print your name

ATLANTIC CITY RESCUE MISSION DOCTRINAL STATEMENT

Preamble To Statements of Faith

The Atlantic City Rescue Mission, being a mission and not a church, does not in these statements of faith seek to include the beliefs of its President/Chief Executive Officer, employees or Board of Trustees, however, all those associated with the Atlantic City Rescue Mission, in a responsible position, do adhere to and believe the following articles of faith.

Fundamental Statements of Faith

1. We believe in one God, eternally existing as Father, Son and Holy Spirit.
2. We believe in the absolute Deity of Jesus Christ.
3. We believe that Jesus Christ died on the cross as a substitutionary sacrifice for our sins and that His shed blood is the only means for the remission of sins. He granted us eternal life through His resurrection.
4. We believe that the scriptures of the Old and New Testament are the inspired Word of God and that they are the supreme, final and only authority of faith and life.
5. We believe that man was created by God in God's image; he sinned as recorded in Genesis, causing physical and spiritual death.
6. We believe sin had its origin with Adam and as a result the entire human race is born with a sinful nature and is spiritually dead.
7. We believe that when a person receives by faith the Lord Jesus Christ, the Holy Spirit regenerates that person into the family of God.
8. We believe in a future heaven for the saved and that it is not obtained as the result of good works, but we believe in the maintenance of good works and holy living as a result of salvation.

The Atlantic City Rescue Mission believes in the absolute inspiration of the Bible. We believe that faith in the Scriptures is absolutely necessary for a Christian testimony and to grow in grace and knowledge of Jesus Christ.

Realizing that there are men in the ministry who no longer believe the Bible to be the Word of God, no longer believe that all men are sinners and no longer believe that Jesus Christ is the only one who can save a man from his sin; we agree to eliminate such ministers or laymen as speakers in the mission services.

I am in agreement with the above doctrinal statement.

(Signature)

(Date)

QUALIFICATIONS FOR EMPLOYMENT

Every position in the Atlantic City Rescue Mission requires specific qualifications peculiar to that area of service. Job descriptions outline the particular duties and qualifications which must be met for each staff position. However, the following personal requirements are common to all persons employed by the Atlantic City Rescue Mission.

Each staff member must:

1. Be a born again believer in the Lord Jesus Christ as expressed by a personal testimony and Christian conduct.
2. Be a member in good standing of a recognized Christian church.
3. Have a genuine concern for the salvation of the souls and the spiritual welfare of Atlantic City Rescue Mission guests and clients.
4. Agree with the Doctrinal Statement of the Atlantic City Rescue Mission.
5. Abstain from the use of alcoholic beverages and tobacco and the illegal use of drugs.
6. Have a life style that is free of sexual sin.
7. Have the ability and desire to work in harmony with other staff members.
8. Not have been a client at the Atlantic City Rescue Mission within the three years prior to date of application.